

Session 11-05 A Special Meeting of the Lease Committee was called to order at 3:05 pm on June 9, 2011 by Chair Shelly Erickson at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMITTEEMEMBERS ERICKSON, HAWKINS, ABBOUD, MAURAS,
ZIMMERMAN AND YAGER

STAFF: ADMINISTRATIVE ASSISTANT TERRY FELDE
ADMINISTRATIVE SUPERVISOR LISA ELLINGTON (PORT)
DEPUTY CITY CLERK I RENEE KRAUSE

APPROVAL OF THE AGENDA

Chair Erickson requested a motion to approve the agenda.

MAURAS/ABBOUD – MOVED TO APPROVE THE AGENDA.

The agenda was approved by consensus of the Committee.

PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA *(3 Minute Time Limit)*

There was no public present.

NEW BUSINESS

- A. Memorandum From Deputy City Clerk Re: Request for Executive Session Pursuant to AS §44.62.310(C) (3), Matters, which by Law, Municipal Charter, or Ordinances are Required to be Confidential. (Request for Proposals to Lease Parcel J: Lot 11, Homer Spit Subdivision No. 5, on Freight Dock Road and to Lease Parcel L: Lot 19, Homer Spit Subdivision No. 5, on Freight Dock Road)

Chair Erickson stated she would entertain a motion that the committee retire to executive session to review and discuss the proposals.

MAURAS/ABBOUD - MOVED TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS THE PROPOSALS RECEIVED REQUEST FOR PROPOSALS TO LEASE PARCEL J: LOT 11, HOMER SPIT SUBDIVISION NO. 5, ON FREIGHT DOCK ROAD AND TO LEASE PARCEL L: LOT 19, HOMER SPIT SUBDIVISION NO. 5, ON FREIGHT DOCK ROAD.

There was a brief discussion and explanation on the purpose of meeting in executive session.

VOTE. YES. ZIMMERMAN, ABBOUD, MAURAS, ERICKSON, YAGER, HAWKINS

Motion carried.

The committee adjourned to executive session at 3:10 p.m.

The committee reconvened at 3:45 p.m. Chair Erickson stated that the Committee has completed its executive session and that they were back on the record. She requested a statement from a committee member as to the outcome of their executive session.

Mr. Hawkins stated that the Committee met in executive session to discuss a lease proposal received on Parcel J, Lot 11 Homer Spit Subdivision No. 5 on Freight Dock Road and will be forwarding their recommendation to City Council to authorize the City Manager to enter into negotiations for the entire lot; the term to be two to five years; and competitive lease rates. Further recommend that the City Manager work with the proposer to complete the application.

Chair Erickson noted for the record that Committee member Zimmerman was determined to have a conflict of interest and was not present, nor participated in the discussion and decision on the following proposal.

Mr. Hawkins stated that the Committee met in Executive Session to discuss a lease proposal received on Parcel L, Lot 19, Homer Spit Subdivision No. 5 on Freight Dock Road and will be forwarding a recommendation to City Council to authorize the City Manager to enter into negotiations with the proposer; and to work with the proposer on completing the lease application.

There was no further discussion.

INFORMATIONAL MATERIALS

There were no informational materials.

COMMENTS OF THE AUDIENCE

There was no audience present.

COMMENTS OF THE CITY STAFF

There were no comments from Staff.

COMMENTS OF THE COUNCILMEMBER *(If one is appointed)*

There were no councilmembers present.

COMMENTS OF THE CHAIR

Chair Erickson requested the Committee members to keep an eye on their emails as the meeting may be changed to Wednesday, July 13, 2011 or it will be conducted on the next regular meeting day, Thursday, July 14, 2011.

COMMENTS OF THE COMMITTEE

Ms. Mauras thanked Ms. Felde for putting the packet together this month.

ADJOURN

There being no further business before the Lease Committee, Chair Erickson adjourned the meeting at 3:53 p.m. The next regular Lease Committee meeting is scheduled for 3:00 p.m. July 14, 2011 at City Hall, Cowles Council Chambers, 491 E. Pioneer Avenue, Homer, Alaska.

RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

Approved: _____